

Township of South Hackensack
Bergen County, New Jersey
November 7, 2013 7:30 P.M.

Worksession Meeting
MINUTES

Frank Cagas, Mayor.....Present
Gary C. Brugger.....Present
Walter Eckel, Jr.....Present
William Regan..... Present
Vincent Stefano.....Present

Donna L. Gambutti, Municipal Clerk
David V. Nasta, Esquire, Municipal Attorney

Call of Meeting to Order

Mayor Cagas called the Worksession Meeting to order at 7:51 p.m. The Clerk advised that this is a Worksession meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Mayor Cagas led the flag salute. The Municipal Clerk called the roll. All members are present.

Special Presentation

Recognition of South Hackensack Business Owner -*Anthony D'Ambrosio*

The Mayor gave a speech and recognized Tony D'Ambrosio who recently turned 92 and was the owner operator of Tony G's barber shop on Huyler Street for many years. He received a Certificate of Recognition.

Closed Session

David Nasta advised the public that the Committee had to go into closed session for a brief 15 minutes. Brugger motioned; Regan seconded to go into Closed Session. All present were in favor. Cagas motioned; Brugger seconded to reopen the meeting. All in favor.

Correspondence

County of Bergen, October 28, 2013- Proposal contract for nursing services including Registered Environmental Health Specialist – Brugger motioned; Eckel seconded to accept and move this to new business. All in favor.

Richard L. Schneider, Esquire, November 6, 2013- Verizon Wireless- Hackensack State Street Coverage Area- Huyler Street- Emailed to Ray DeRiso, Zoning Official – Eckel motioned; Brugger seconded to accept and move this to new business. All in favor.

Hugh J. Riley, October 21, 2013- Letter of Resignation from Construction & Building Sub-Code Official – Effective 10/31/2013 – Eckel motioned; Brugger seconded to accept the correspondence with regret and place it on file. All in favor.

Giorgio Sortino, October 18, 2013- Letter of Resignation from Shade Tree Commission – Brugger motioned; Regan seconded to accept the correspondence with regret and place it on file. All in favor

Kevin Kubat, October 27, 2013- Board of Adjustment Letter of Resignation - Eckel motioned; Brugger seconded to accept the correspondence with regret and place it on file. All in favor.

Gregorio Maceri, Superintendent/Principal Memorial School, October 31, 2013- Annual Beefsteak invitation – Brugger motioned; Regan seconded to accept the correspondence and place it on file. All in favor.

Mr. Oscar Weir, October 23, 2013- Letter to Township Committee – Brugger motioned; Regan seconded to accept and move this to new business. All in favor.

Robert Orzechowski, October 31, 2013- Letter of interest- Shade Tree Commission – Eckel motioned; Brugger seconded to accept and move this to new business. All in favor.

Old Business

Department of Public Works Proficiency and Evaluation-Proposed Shared Services Agreement with Moonachie – David Nasta drafted a proposed agreement with many possible shares services with the Boro of Moonachie for labor, management, garage and equipment. This proposal has been sent over to Moonachie for review and we are still waiting to hear back from them. V. Stefano inquired about the financial aspect of this agreement and D. Nasta advised that cost can be discussed after the committee decides which services they would like to share. There was discussion on DPW employees retiring and the need for more manpower. G. Brugger suggested to have the committee make some decisions and to budget some of these items in the temporary budget for next year. G. Brugger also suggested to reach out to Wallington/Moonachie for shared snow plowing services as soon as possible for the winter months.

Municipal Complex Generator – V. Stefano spoke with Elliot from Boswell regarding the necessity for dual fuel. B. Regan suggested that the DPW Supt. solicit for 3 quotes. We need a generator with enough power to keep town hall up and running - \$300,000 is way over budget. An electrical survey should be done as to the need of a transfer switch. L. Paladino suggested that Boswell draw up the necessary specifications to keep town hall operating.

Remediation of DEP incident # 98-11-12-1350- (removal of DPW underground tanks) – L. Paladino had received one quote for this remediation – but this project must be handled by a licensed LSRP. D. Nasta, L. Paladino and D. Gambutti will meet to further discuss.

CDBG 2014- Project Discussion- Application deadline December 6, 2013- G. Brugger reported that the town is limited with this grant on approved projects and he suggested that we forward this to Memorial School to see if they could use it for something there. Our town no longer has a low to moderate income areas that would qualify for street repaving.

Patrolperson hiring – the town has received 64 applications and D. Nasta suggested that the sub-committee meet to review the applications and narrow down the list to only the qualified applicants and to inquire with the CFO what funds are available from the budget for the hiring. The police academy does start in January.

Economic Development Study – D. Nasta reported that this item should be listed for closed session next week at the regular meeting and he has meet with some property owners to get ideas that the governing body has discussed over the last year or two. This includes potential rehabilitation and redevelopment ideas along with an economic development director and the passing of an ordinance to create such a committee. He suggested the committee decide how small or large of an area can be considered.

Quality of Life Park Committee – V. Stefano reported that letters were sent out for any volunteers willing to be on this committee to obtain and discuss ideas to really beautify the community. He would like to survey the students on 3 ideas that they would like to see improved at the park from Memorial School and the High School. Vinnie also met with some Freeholders to see what grants were available for this.

PEG Bandwidth- Right of Way Use Agreement – D. Nast advised that this grant agreement would be ready next week and that it was in order.

Shade Tree Commission Vacancy (2) – F. Cagas stated if anyone was interested to contact town hall. Brugger motioned; Eckel seconded to appoint Robert Orzechowski to the Shade Tree Commission. All present were in favor.

Moonachie Road flooding complaint – pictures were sent to the Municipal Clerk and forwarded to the Committee for their review. Jim Riley was going to contact the Maple Grove Cemetery to make them aware of this matter and the Committee suggested that Charlie Flenner review this and to meet with Bill Regan on site.

New Business

RFQ's 2014 – G. Brugger want to make sure that when we advertise for this that all professional proposals include their fee schedules. D. Nasta will draft the RFG for review by B. Regan and G. Brugger and when approved the clerk will proceed with advertising.

Wireless Capital Partners-assignment of cellular lease – Verizon inquired to co-locate on our cell tower on Huyler Street. D. Nasta suggested that Ray should review the correspondence and render a decision if they need site plan approval and how this proposal will further affect the budget.

Hiring of LSRP to comply with DEP requirements of incident #98-11-12-1350- additional quotes needed – L. Paladino was told to obtain 3 quotes for this project.

Purchase of replacement back up batteries for phone system in police department – it was stated that there was no need for discussion that the department should just order them

Bergen County Health Services- Proposed agreement including Registered Environmental Health Specialist (REHS)- review and research proposal – G. Brugger and B. Regan advised the clerk to compare the cost and services and they will review and make a decision for the Re-Org meeting.

Appoint sub-committee for business sponsored planters – F. Cagas would like to meet with the sub-committee to seek out other businesses that would like to obtain these planters for their property. Ashley and a Shade Tree member will be involved with this.

Board of Adjustment vacancy – there is a vacancy as an alternate member if anyone is interested to contact town hall.

Ambulance Corps Garage Bay Door repair – the electric motor needs to be replaced and L. Paladino was authorized to get 3 quotes for repair.

Oscar Weir letter regarding Grove Street – V. Stefano suggested that the building, zoning, and property maintenance employees review this matter to see if it might just be a neighborly dispute.

Generator Technical Specs – Boswell should draw up these specs after consulting with the electrician Vigilanti to determine what would be necessary to complete this project.

Ordinances

Resolutions

Closed Executive Session Resolution

Resolution No. 2013-177- Appointing Charles Flenner as Acting Construction/Building Sub-Code Official – Brugger motioned; Eckel seconded to approve this resolution. Roll Call Ayes: Brugger, Eckel, Regan, Stefano & Cagas. This appointment is for a term of 30 days and can further be extended for 60 days totaling the 90 days per statute.

Committee Reports

Gary Brugger – congratulated V. Stefano on his recent election victory - G. Brugger suggested to bond for the rescue truck and the generator at the same time.

Vincent Stefano – Is looking forward to serving on the Committee for another 3 years and advised that he and Al D'Ambrosion did not run against each other that they were just trying to fill the seat and it was a clean run campaign. He reported on the removal of the police officer at Memorial School, quotes for the fire department rescue truck and that he supports the study for the growth of economical development.

Walter Eckel – congratulated V. Stefano and reported that the fire department just wants the basics on the purchase of the rescue truck and he also suggested to inform all residents with regards to parking on the street during snow season.

Bill Regan – congratulated V. Stefano on another victory and informed the public that the Beefsteak will be held at Memorial School on November 15, 2013 at \$30 a ticket.

Frank Cagas – congratulated all and reported on the business planters.

Public Comments

Kim Rerecich – commented on the snow plow days and resident parking, recycling pick up and containers not returned, and congratulated V. Stefano.

Mrs. Singh 460 Chestnut Avenue - she would like her son to be on the quality of life for the park committee and she commented on police officers driving and using their cell phones and she was interested in the BOA vacancy and also suggested that the snow plows try to keep the heavy snow piles away from the driveways of the residents and she would like to know if anything will be done to the sidewalk in front of her house where the town tree has uplifted several slabs making this a safety issue.

Michael Nasta (father) – inquired about the cost to send a police officer to the academy and suggested to hire officers that have already been trained. V. Stefano informed his that there is a process for hiring. M. Nasta suggested to inform the residents to not throw the snow in the streets and inquired about the radar machine and number of tickets written

Ray DeRiso – suggested a welcome packet for new tenants and residents to inform them of all town news

Lonnie Bedell – commented on the Marcellus Bridge, safety police officer at Memorial School, town snow plowing, Geese droppings at Veterans Park, and resident parking stickers.

Dolly Montenegro – commented on help with the flood, heat in the senior center, tiles in the senior bathroom, Fire Dept on Halloween, Ambulance Corp very cooperative, Memorial School, and the hiring of police officers.

Teresa LoFaro – asked if the shared service agreement with Moonachie was available for the public and she quoted an article that South Hackensack was on the list of the top ten most dangerous towns and she agrees with a quarterly town newsletter.

Mr. John Zito – asked if the town can all work together to eliminate the flooding problem with Maple Grove Cemetery and the water runoff going onto his property.

Adjournment

At 9:45 Brugger motioned; Regan seconded to close the public comments session and adjourn the meeting.

Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.

Donna L. Gambutti

Resolution Authorizing Executive Session- November 7, 2013

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4–12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4–6, et seq.*, and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4–12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4–12b and designated below:

____(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

____(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

____(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

XX (4) *Matters Relating to Collective Bargaining Agreements:* Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

**PBA Negotiations Update
Local Union No. 11**

XX (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

XX (6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

XX (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Evans V. South Hackensack

XX (8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Lawrence Paladino, Jr- Personnel

Police Personnel

Capt. J. Terraccino

Capt. R. Kaiser

Lt. V. Riotto

Sgt. R. Licamara

Hiring of Police Chief –Procedure Discussion

(9) *Matters relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on November 7, 2013

**TOWNSHIP OF SOUTH HACKENSACK
COUNTY OF BERGEN**

RESOLUTION NO. 2013-178 APPOINTING CHARLES FLENNER AS ACTING CONSTRUCTION/BUILDING SUB-CODE OFFICIAL

WHEREAS, Charles Flenner is duly qualified and has served as a Construction/Building sub-code official in the State of New Jersey; and

WHEREAS, the Township Committee has asked Charles Flenner to act as the Construction/Building Sub-Code Official on a temporary basis for the period of November 1 through November 30 in light of the resignation of H. James Riley from said position effective as of that date; and

WHEREAS, Charles Flenner has accepted the position of Acting Construction/Building Code Official for the aforesaid time period and has agreed to accept the salary allotted for said position by the Governing Body in its annual salary ordinance.

NOW THEREFORE BE IT RESOLVED, that Charles Flenner be and is hereby appointed as the Township's Acting Construction/Building sub-code official for the period of November 1, 2013 through November 30, 2013 and that he be provided a copy of this said resolution which shall be kept on file with Township Clerk and provided to the State as required by law.

ATTEST

Donna Gambutti, Township Clerk

Frank Cagas, Mayor

Motion: Brugger

Second: Eckel

Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano

November 7, 2013



8/1 w/w

State of New Jersey

CHRIS CHRISTIE
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Bureau of Case Assignment and Initial Notice
Mail Code 401-05H
P.O. Box 420
Trenton, NJ 08625-420

BOB MARTIN
Commissioner

KIM GUADAGNO
Lt. Governor

RECEIVED

JUL 01 2013

Certified Mail/R.R.R. and Regular Mail

Regulation Official
Township of South Hackensack
27 Phillips Ave
South Hackensack, NJ 07606

JUL 12 2013

SOUTH HACKENSACK
MUNICIPAL CLERK

*list
fill
cc: fany-DW
TC
Sem-email*

RE: South Hackensack TWP
Huyler St
South Hackensack, Bergen County
PI: #003157, Incident #98-11-12-1350-45, TMS # N98-1745

Dear Sir or Madam:

The Department records indicate that there has not been a response to the Department for the above referenced incident #, TMS closure number(s), out of service (OOS) underground storage tank (UST) system(s), contaminated site or Area(s) of Concern(s) (AOCs) for an extended period of time. Based on this lack of response, the Department has determined that certain provisions of the Site Remediation Reform Act (SRRA) apply to this site. This letter is intended to advise you of your obligations under the law and where you can get additional information.

Please note that the above incident was reported to the Department's Spill Hotline on November 12, 1998. The incident indicated that the cleanup is pending upon the removal of one 2,000 gallon unleaded gasoline and one 550 gallon #2 medium diesel fuel leaking UST systems. A copy of the incident report is included as an enclosure to this letter.

Closure permit #N98-1745 was for the removal of the above UST systems. Pursuant to the UST regulations N.J.A.C. 7:14B-9.5(a) and (b), for TMS #N98-1745, you were required to submit to the Department a site investigation report w/in 120 days of closure of the UST systems. The Department has no record of a "no further action" (NFA) letter for the above referenced UST system(s). If you have a "NFA" letter for the above incident # or TMS permit #'s as applicable, please email a copy of the NFA letter to the case manager or supervisor below. Additionally, we have no report(s) for the above referenced discharge(s) being addressed through a SI, remedial investigation (RI) or remedial action (RA) pursuant to the Tech Regs or ARRCs Rules. You are required to remediate these discharge(s).

On May 7, 2009, the SRRA was enacted. The SRRA compels responsible parties to address discharges of hazardous substances by establishing an affirmative obligation to conduct remediation. The SRRA establishes criteria for the licensing of site remediation professionals, known as LSRPs, who will assure that contaminated sites/AOC(s) are remediated in accordance with all prevailing statutes, regulations and guidance. The timeframes and criteria that define when a LSRP must be hired, as well as other requirements of SRRA, have been reflected in rules adopted on November 4, 2009 and last amended May 7, 2012. [See N.J.A.C. 7:26C the Administrative Requirement for the Remediation of Contaminated Sites, ("ARRCS Rule") and N.J.A.C. 7:26E the Technical Requirements for Site Remediation (Tech Regs)]. These rules can be found at www.nj.gov/dep/srp/regs.

The ARRCs Rule, specifically N.J.A.C. 7:26C-2.2(a) establishes the criteria for determining when a person is required to remediate a site or AOC(s) and N.J.A.C. 7:26C-2.3(a) is the requirements for the person responsible for conducting the remediation. Since you have not continuously conducted remediation you are currently out-of-compliance with the law. To return to compliance you must immediately hire a LSRP and follow the requirements in accordance with N.J.A.C. 7:26C-2.2 through 2.4.

The LSRP you hire will conduct remediation of your site or AOC(s) without the need for Department involvement. The Department will however, be available to provide compliance assistance to you and your LSRP as you move forward with the remediation and eventually a Remedial Action Outcome (RAO) letter.

A list of licensed LSRP's can be found at: www.nj.gov/dep/srp/srra/lrsp/temporary_lsrp_list.htm. To document the hiring of a LSRP, submit a completed "LSRP Notification of Retention or Dismissal" Form to the Department at www.state.nj.us/dep/online/

It is important to note that there are regulatory and mandatory timeframes that started March 1, 2010, which may apply. These timeframes are for completion of an Initial Receptor Evaluation, a Preliminary Assessment/Site Investigation, if required, and responding to the presence of petroleum free product (Light Non-Aqueous Phase Liquid or LNAPL). For these activities, submissions were due to the Department by March 1, 2011. Depending on site-specific conditions, regulatory and mandatory timeframes related to "Immediate Environmental Concern" (IEC) conditions could also apply and are triggered from the date of identification of the IEC. Please consult the referenced rules and the following links to better understand these timeframes, related activities including the ongoing evaluation of potential impacts to public health and the environment, what constitutes an IEC, etc.

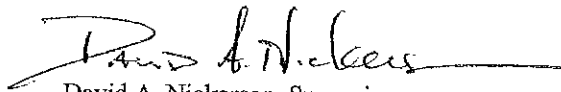
www.state.nj.us/dep/srp/srra/,
www.nj.gov/dep/srp/guidance/srra/lnapl_guidance.pdf,
www.nj.gov/dep/srp/srra/forms/receptor_evaluation_report.pdf,
www.nj.gov/dep/srp/guidance/srra/draft_iec_guidance.pdf

In addition, for discharges/cases older than 10 years as of May 7, 2009, that have not completed a remedial investigation, the SRRRA includes a **statutory timeframe** requiring that the remedial investigation be completed within 5 years of the effective date of the Act. ****IMPORTANT**** This means that due to discharge(s) or a(n) incident(s) that was/were called into the Department hotline, you should have initiated the RI at your site on or before May 7, 1999, and you have not yet completed the RI of your site. A mandatory time frame (MTF) to have the RI completed for the entire site is May 7, 2014. If you do not have the RI completed by May 7, 2014, your site will become subject to direct Department oversight on May 7, 2014. ****IMPORTANT****

Failure to comply with the obligations of SRRRA carries severe consequences including penalties and the possibility that the Department may undertake direct oversight of the remediation. Once a site or AOC(s) is under direct Department oversight, the responsible parties forfeits all rights in the decision making process regarding the remediation, including remedy selection. Additionally the responsible parties are required to establish a Remediation Trust Fund (Fund) and the Department will control disbursements from the Fund.

Should you have any technical and/or administrative questions regarding this new program, please refer to the "Contact List for Questions on LSRP" located at www.nj.gov/dep/srp/srra/srra_contacts.pdf. If you have additional questions please contact **Patty Huang @ 609.292.3246** or by email at pei.huang@dep.state.nj.us. Additionally, you may contact the undersigned at 609.633.1445 or you may email me at dave.nickerson@dep.state.nj.us.

Sincerely,



David A. Nickerson, Supervisor
Bureau of Case Assignment and Initial Notice

Enclosure: Incident Report

New Jersey Department of Environmental Protection COMMUNICATIONS CENTER NOTIFICATION REPORT

Received Td Log# Operator

PI # 003157

CaseNumber # Notification Type

N98-1745

Reported By Affiliation Phone Street Address Municipality State Incident Location Other Location Site Phone Street Municipality County State Type Incident Date Time

Substance ID	Substance Released	CAS Number	State	Amount Released	HAZMAT	TCPA	Release Verified	Substance Contained	Release Is?
Known	GASOLINE		Liquid	0	UNKNO	Y	N	Yes	Terminated
Known	DIESEL FUEL		Liquid	0	UNKNO	Y	N	Yes	Terminated

COMU Code Referral Code A310 Letter? Incident Description Injuries? Public Evac? Facility Evac? Public Exposure? Police On Scene? Firemen On Scene? DEP Requested? Road Closed? Wind Speed/Direction Contamination Receiving Water Status At Scene Responsible Party Party Phone Contact Title Street Address Municipality County State

OFFICIALS NOTIFIED

Official Type	Name	Affiliation	Method	Phone	Date	Time
BFO-CAS		DRPSR	Faxed, Mailed		11/12/1998	
MUNIC	SOUTH HACKENSACK T	OPR 7	Office	201-440-0042	11/12/1998	1355

COMMENTS

Electronic Reproduction of Actual Incident Report

NOTICE: This information represents an alleged incident notification; and as such, can not be taken as valid or confirmed.

B4
Lot 18**BOSWELL McCLAVE ENGINEERING**

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

**VIA FACSIMILE &
REGULAR MAIL**

August 22, 2013

The Honorable Mayor and Township Committee
Township of South Hackensack
227 Phillips Avenue
South Hackensack, New Jersey 07606

Attention: Ms. Donna L. Gambutti, RMC/CMR

Re: LSRP Services
South Hackensack DPW
77 Franklin Street
Township of South Hackensack
Bergen County, New Jersey
NJDEP Incident #98-11-12-1350-45
Our File No. PR-13-5338

Dear Mayor Cagas and Township Committee:

Boswell McClave Engineering (Boswell) is pleased to provide this proposal for the necessary Licensed Site Remediation Professional (LSRP) environmental engineering services to perform a Site Investigation (SI) at the site's former gasoline and diesel fuel underground storage tanks (UST).

On July 1, 2013 the New Jersey Department of Environmental Protection (NJDEP) Bureau of Case Assignment and Initial Notice (BCAIN) informed the Township stating that the State had no report(s) related to a discharge at above referenced site. The Township was directed to investigate and remediate the discharge related to the former USTs and hire an LSRP to conduct the remediation.

Kindly note that this proposal addresses the investigation of the two (2) former USTs only and does not address any additional USTs or other areas of concern (AOC) that may be present or formerly present at the site.

Mayor Cagas and Township Committee
August 22, 2013
Page 2

INTRODUCTION

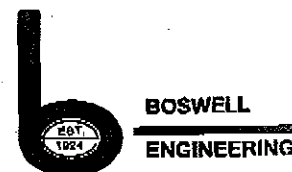
On April 15, 1994, Tank-Tite, Inc. (TankTite) removed one (1) 2,000-gallon leaded gasoline UST and one (1) 550-gallon diesel fuel UST at the site. Upon removal, a discharge was noted at both USTs and the incident was reported to the NJDEP Spill Hotline. Mr. Larry Paladino, DPW Director, does not believe any soil was excavated at that time due to space constraints associated with the property. TankTite is no longer in business and it is our understanding that the Township has no records related to the UST removals. Boswell also contacted APL Laboratories, TankTite's lab that analyzed the post-excavation soil samples, who reported they do not have any records prior to 1998.

PERTINENT REGULATORY INFORMATION

We would like to bring to the Township's attention that in November 2009 the State passed new environmental legislation. Both the Site Remediation Reform Act (SRRA) and Administrative Requirements for the Remediation of Contaminated Sites (ARRCS) have a widespread effect on investigation and remediation in New Jersey. Beginning May 2012 the Department's traditional case management oversight program no longer exists.

Under the new regulations the Township is considered the Responsible Party (RP) and is now required to retain the services of a Licensed Site Remediation Professional (LSRP) to perform the requisite investigation and remediation. The LSRP essentially becomes the project's Case Manager. Under this new system it is no longer necessary to wait for the NJDEP's review and approval of various workplans and reports. Rather, the project continues progressing without NJDEP involvement until certain milestones are achieved. Upon completion of the investigation and/or remediation the LSRP issues the site a Response Action Outcome (RAO) which replaces the Department's No Further Action (NFA) Letter.

It is important to note that under this new program the RP has an affirmative obligation to investigate and remediate the site. Moreover, the State has established both regulatory and mandatory timeframes to complete certain activities. It is imperative that as the RP you understand your responsibilities and we would be pleased to discuss them with you prior to proceeding.



Mayor Cagas and Township Committee
August 22, 2013
Page 3

Lastly, since the discharge case is older than 10-years as of May 7, 2009 SRRA includes a statutory timeframe requiring that the remedial investigation be completed by May 7, 2014. If the RI is not completed by May 7, 2014, the site could become subject to direct NJDEP oversight. By accepting this proposal you acknowledge the understanding of your obligations under the Act. Moreover, you agree not to hold Boswell responsible for meeting your obligations as detailed under the SRRA, ARCS or any other LSRP statute or regulation.

SCOPE OF WORK

In order to accomplish the project's investigation pursuant with the NJDEP *Technical Requirements for Site Remediation* N.J.A.C. 7:26E, et seq. (Technical Requirements). Boswell proposes the following scope of work:

Task 1: Administrative

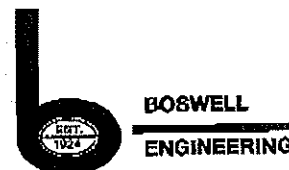
Under Task 1, Boswell will complete all of the necessary SRRA and ARCS applications as required under the LSRP Program. This task also includes the typical administrative activities encountered with this type of project including coordination with both the Township and the State, telephone conferences, meetings, etc.

Our estimated fee for the work outlined under Task 1 is \$2,500.00.

Task 2: Site Investigation

In order to document that the UST removals were performed in accordance with the NJDEP Technical Requirements and that the release from the former USTs is not a threat to the public health or the environment, it will be necessary to perform a Site Investigation (SI). The SI proposed herein involves collecting soil and groundwater samples and must include complete analytical data packages, data validation and electronic data deliverables to meet current NJDEP regulations.

The investigation will consist of soil borings at the former 2,000-gallon gasoline UST, former 550-gallon diesel fuel UST, and former dispensers. The borings will be advanced to a maximum depth of 25' or refusal, whichever is encountered first. The soil cores will be



Mayor Cagas and Township Committee
August 22, 2013
Page 4

field screened at 1' intervals with a photoionization detector (PID) and boring logs will be maintained in order to document the site's subsurface characteristics. The soil interval exhibiting the highest PID reading and/or that from the tank's presumed invert elevation will be prepared and sent for laboratory analysis. Upon receipt of the analytical results, Boswell will compare any contaminant concentrations to the applicable NJDEP Soil Remediation Standards (SRS).

Concurrent with the soil investigation, Boswell will evaluate the site's groundwater quality. If groundwater is encountered during the soil borings, we will instruct our drilling contractor to install a maximum of two (2) polyvinyl chloride (PVC) passively placed narrow diameter well points. The well points, permitted by the NJDEP under their *Alternative Groundwater Sampling Techniques Manual*, offer a cost effective method to initially gauge groundwater quality without the installation of expensive monitoring wells.

Our estimated fee for the above referenced work is approximately **\$2,500.00**.

In addition to the Boswell fee there will be contractor costs as set forth below.

Drilling Subcontractor

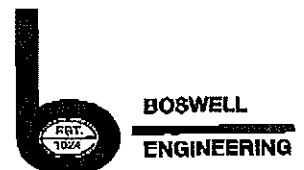
The work anticipated for the drilling subcontractor is as follows:

- Mobilization;
- Geoprobe soil boring and sampling;
- Temporary well point installation; and,
- Backfill holes with bentonite, repair asphalt w/ cold-patch.

The total estimated cost for the drilling subcontractor is **\$2,500.00** based upon approximately 1-day of fieldwork.

Subcontracted Laboratory

All sample analysis will conform to the appropriate United States Environmental Protection Agency (EPA) Method, with results reported in the New Jersey Tier II Reduced Deliverables Format. An estimated number of samples, including duplicates and blanks required by the



Mayor Cagas and Township Committee
August 22, 2013
Page 5

NJDEP, with the subcontracted laboratory quoted fees are as follows:

Former Gasoline USTs and Dispenser

Soil

Volatile Organics (TCL VOA)
@ \$100 x 12 (estimated) \$1,200.00

Lead
@ \$25 x 10 (estimated) \$250.00

Groundwater

Volatile Organics (TCL VOA)
@ \$125 x 3 \$375.00

Former Diesel Fuel UST and Dispenser

Soil

Category 1 Non-Fractionated
Extractable Petroleum Hydrocarbons
@ \$85 x 5 (estimated) \$425.00

Naphthalene/2-methylnaphthalene
@ \$100 x 2 (estimated) \$200.00

Groundwater

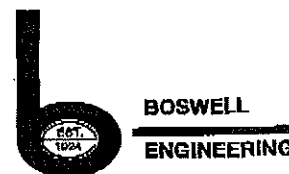
Volatile Organics (TCL VOA)
@ \$100 x 1 \$100.00

Semi-volatile Organics (TCL SVOA)
@ \$290 x 1 \$290.00

The total estimated laboratory cost for the work associated with the USTs is **\$2,800.00**.

Backfill Investigation (if necessary)

It is our understanding that Tank-Tite never provided South Hackensack with documentation regarding the source of soil used to



Mayor Cagas and Township Committee
 August 22, 2013
 Page 6

backfill the UST excavations. The NJDEP requires that fill material must not contain any contaminants above the most stringent SRS and be certified clean. If no documentation can be provided by the Township then the backfill must also be sampled for laboratory analysis to ensure that it does not contain contaminants above the most stringent SRS. The sampling must follow the protocols contained in the NJDEP *Alternative and Clean Fill Guidance for SRP Sites*.

Concurrent with the UST investigation, Boswell will obtain one (1) soil sample from the backfill material. The analysis will be placed on hold pending the results of the UST sample results. If the UST results are below the current NJDEP SRS we will activate the backfill sample analysis. If the UST samples are contaminated it will be more cost effective to dispose the backfill material along with the petroleum impacted soil during a future remedial action.

Soil

Full Target Compound/Target Analyte List (TCL/TAL)

@ \$615 x 1 (estimated) \$615.00

Extractable Petroleum Hydrocarbons

@ \$145 x 1 (estimated) \$145.00

The total estimated laboratory cost for the work associated with the backfill investigation is **\$800.00**.

Task 3: Initial Receptor and Ecological Evaluations

In accordance with NJDEP requirements, an initial Receptor Evaluation Form must be filed with the NJDEP within 1-year after the earliest requirement to remediate is triggered. Therefore, if soil or groundwater contamination is confirmed then a Receptor Evaluation including the following is required:

1. Evaluate site and surrounding property uses within 200-feet of the property boundary;
2. Conduct a well search (if necessary);

Mayor Cagas and Township Committee
August 22, 2013
Page 7

3. Sample any existing potable and supply wells identified by the well search, which are suspected to be contaminated by the Site;
4. Identify surface water bodies within 200-feet of the site;
5. Evaluate any subsurface utilities; and,
6. Evaluate if contaminants exceed the vapor intrusion screening levels for groundwater.

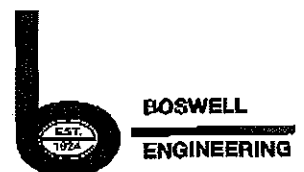
If necessary, our initial receptor evaluation will include a well search within a 1-mile radius of the site. Additionally, we will visually identify potential receptors such as basements, underground utilities, surface water, etc., in accordance with the Technical Requirements. We will also evaluate the area's groundwater use. At this time, we **cannot** provide a fee estimate for additional receptor air monitoring/sampling and well and surface water sampling since the information will be obtained through the well search and field work detailed herein. If additional receptors requiring further investigation are identified, we will provide our fee for the work under a separate proposal.

Our fee to conduct the initial receptor evaluation, including well search, and complete the initial Receptor Evaluation Form is approximately \$4,500.00. The NJDEP also assesses a fee of approximately \$300.00 to complete the well search.

Task 4 - Site Investigation Report

Upon completion of the SI we will summarize the investigation's results in a Site Investigation Report (SIR). The SIR will include;

1. Photoionization detector (PID) field screening results;
2. Photodocumentation;
3. Analytical result summary tables;
4. NJ Tier II Reduced Deliverables Laboratory Data Package;
5. Discussion of all on-site observations and results;
6. Interpretation of analytical results;



Mayor Cagas and Township Committee
 August 22, 2013
 Page 8

7. Conclusions regarding contamination (if present); and,
8. Recommendations for Remedial Investigation/Remedial Action (RI/RA), if necessary.

Upon completion of the SIR, a LSRP will sign-off on the report and complete the requisite SIR form in accordance with the NJDEP's current SRRA regulations.

Boswell's fee to prepare the SIR is approximately **\$5,500.00**. Our fee includes three (3) copies of the SIR (1-copy for the NJDEP, 2-copies for the Township). Additional copies if necessary will be billed at our current copying rates.

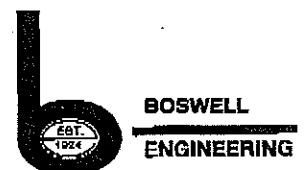
FEE AND COST SUMMARY

The following is a summary of the estimated costs associated with the work identified in this proposal. Since the exact level of effort cannot be firmly justified at this time, the work will be performed on a time-and-materials basis in accordance with our standard hourly rate.

TASK	DESCRIPTION	BOSWELL	LABORATORY	CONTRACTORS
1	Administrative	\$ 2,500.00		
2	Site Investigation	\$ 2,500.00	\$3,800.00	\$2,500.00
4	Initial Rceptor and Ecological Evaluations	\$ 4,500.00		\$ 300.00
4	Site Investigation Report	\$ 5,500.00		
Estimated Sub Totals		\$15,000.00	\$3,800.00	\$2,800.00

Estimated Grand Total	\$21,600.00
------------------------------	--------------------

If additional work is required we will contact you before proceeding in order to obtain authorization.



Mayor Cagas and Township Committee
August 22, 2013
Page 9

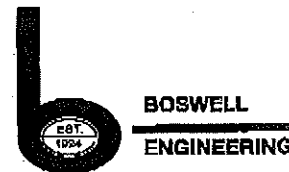
EXCLUSIONS

Services and costs not included in this proposal are summarized as follows:

1. Preliminary Assessment (PA), Remedial Investigation (RI), Remedial Action Workplan (RAW), supervision of cleanup, Remedial Action Report (RAR), etc.;
2. Soil/groundwater contaminant delineation and remediation;
3. Additional investigation, sampling and analysis beyond that outlined above;
4. Potable well sampling or air sampling;
5. Monitoring well installation and sampling;
6. NJDEP permit, submission or annual remediation fees;
7. Investigation at any AOCs other than the two (2) USTs specifically detailed herein;
8. Vapor intrusion (VI) surveys or workplans;
9. Response Action Outcome (RAO) letter;
10. Site survey/site plan; and,
11. Expenses.

AUTHORIZATION

If this proposal meets with your approval, kindly provide us with the necessary authorization to proceed and we will commence the project.

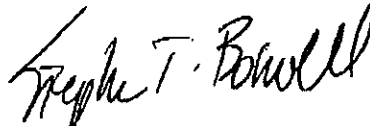


Mayor Cagas and Township Committee
August 22, 2013
Page 10

We wish to thank the Township for the opportunity of presenting this Proposal and look forward to working with you on this important project. Should you have any questions or require anything further, please do not hesitate to contact Frank J. Rossi or me.

Very truly yours,

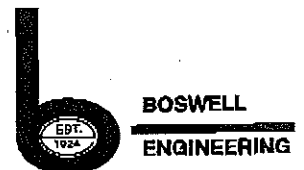
BOSWELL McCLAVE ENGINEERING



Stephen T. Boswell, Ph.D., P.E., LSRP

STB/FJR/fan
Attachment

130821fanE1.doc



**SOUTH HACKENSACK VOLUNTEER
AMBULANCE CORPS
227 PHILLIPS AVE
SOUTH HACKENSACK, NJ 07606
201-440-1815 EXT # 127**

RECEIVED

OCT 25 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

MEMO TO: Mayor Cagas and Township Committee

MEMO FROM: Michael J Ward, Chief

REFERENCE: Ambulance Corps Garage Bay Door

DATE October 25, 2013

Good day, attached is a quote from Bergen Door to replace the ambulances garage bay door. Over the past several months we have had to make necessary repairs to the door which has cost us a great deal of money. At the last repair the company has advised us that the door needs to be replaced as parts are not available anymore. Bergen Door has been the repairer of the door and knows its history.

Please consider this a safety request and forward to the Building & Grounds Committee. Thank you for time and anticipated cooperation.

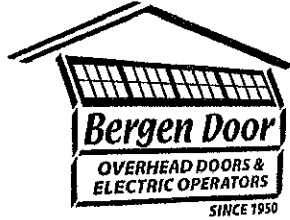
Yours in First Aid


Michael J Ward
Chief of EMS

CC: Donna Gambutti, Township Clerk

Bergen Overhead Door, LLC

131 Liberty Street
 Hackensack, NJ 07601
 NJ License
 13VH02828400



Estimate

Date	Work Order #
10/3/2013	3020

Name / Address
Township of So. Hackensack 227 Phillips Ave So. Hackensack NJ 07606 Attn: Mike Cherubina

Ship To
Ambulance 227 Phillips Ave So. Hackensack

Customer PO#	Terms	Rep	Customer Fax	Customer Phone
	Net 30	GAM		

Description	Total
Remove and cart away the old operator from the building and property. Furnish and install (1) Liftmaster TB-50-11 1/2 hp 110 volt trolley operator, wall control station, safety photo eyes, (2) transmitters , built in programmable timer to close , solenoid brake to keep door from drifting, manual disconnect in case of power failure Tom Rooney	1,675.00

Subtotal	\$1,675.00
Sales Tax (7.0%)	\$0.00
Total	\$1,675.00

Phone #	Fax #	Web Site
201-489-5655	201-489-7854	www.bergendoor.com



COUNTY OF BERGEN
DEPARTMENT OF HEALTH SERVICES
One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076
(201) 634-2600 • FAX (201) 336-6086
www.bergenhealth.org
healthdept@co.bergen.nj.us

Kathleen A. Donovan
County Executive

Nancy L. Mangieri
Director/Health Officer

October 25, 2013

RECEIVED

OCT 28 2013

Township of South Hackensack
227 Phillips Road
South Hackensack, New Jersey 07606-1624

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Dear Municipal Official:

The Bergen County Department of Health Services (BCDHS) Team is proud to provide another cost saving public health shared service contract to save you time, money and worry. New savings for your municipality include...

- **Multi-year contract with no increase for 2015 for cost stabilization.**
- **Health Officer fee includes Public Health Nursing Services**

Our public health nursing team comprises twenty three nurses, who hold advanced credentials including masters and doctoral degrees. They can provide a full complement of public health nursing mandated services ranging from preparedness to school audits. Our nursing team will provide cohesive coverage *whenever you need us*: including senior events, recreation programs and street fairs.

BCDHS shared services include access to registered dietitians, social workers, certified health educators, industrial hygienists, substance abuse and mental health professionals.

We can deliver a range of innovative, interactive, and specific educational programming to meet your municipality's unique needs. These high quality programs and initiatives can bring positive change in people's behavior and health. See the *Community Health Specialty Initiatives* for the growing list of health topics we can provide, which include:

- ***Town Wellness Campaigns offering cooking classes, stress & anxiety reduction***
- ***Presentations on OBESITY, BULLYING PREVENTION & FOOD SAFETY***

Public Health services protect your children and your community. They save lives and save you money. The goal of this shared services contract is to offer your community, a comprehensive, low cost, Public Health team. Please review the enclosed contract for services and return by Friday, December 13, 2013. If you have any questions, we will be happy to meet with you.

Sincerely,

Nancy L. Mangieri

Nancy L. Mangieri, Health Officer
Director – Bergen County Department of Health Services
nmangieri@co.bergen.nj.us
201-634-2601

Preserve ~ Promote ~ Protect

October 21, 2013

Township Committee Members
227 Phillips Avenue
South Hackensack, NJ 07606

RECEIVED

OCT 21 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

CC:TC

Dear Members of the Township Committee,

Please be advised that due to personal reasons I am resigning from my position as Construction Official/Sub Code Official. October 31, 2013 will be my last day.

Thank you for your attention to this matter.

Sincerely,



Hugh J. Riley
76 Grove Street
South Hackensack, NJ 07606

Giorgio A. Sortino
So. Hackensack
Shade Tree Commission

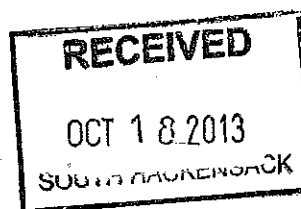
October 17, 2013

To Whom It May Concern:

Please regard this letter as my resignation from the Shade Tree Commission. Due to personal reasons, I am unable to fulfill my obligation with the So. Hackensack Shade Tree Commission. I hope you accept my resignation.

Yours Truly,

Giorgio Sortino



Donna L. Gambutti

From: Lydia Heinzelman [lydiah.sh@verizon.net]
Sent: Wednesday, October 30, 2013 9:31 AM
To: Donna L. Gambutti
Subject: FW: Letter of Resignation

From: shemtf20@gmail.com [mailto:shemtf20@gmail.com]
Sent: Sunday, October 27, 2013 1:33 PM
To: lydiah.sh@verizon.net
Subject: Re : Letter of Resignation

10\27\2014

To Whom This May Concern,

I Kevin Kubat, am writing this letter to inform you that I resign from the South Hackensack Board of Adjusters.

Thank You,

Kevin Kubat

Sent via the Samsung Galaxy Tab 2 10.1, an AT&T 4G LTE tablet

Township of South Hackensack
Municipal Building
227 Phillips Avenue
So Hackensack, NJ 07606

RECEIVED

OCT 23 2013

Work Session 11/7

**SOUTH HACKENSACK
MUNICIPAL CLERK**

*Emily [unclear]
Ray + Jim*

October 22, 2013

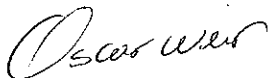
Attn: Township Committee

We, the Weir family, at 14 Grove St. So Hackensack, hereby need to notify you, that our next door neighbor Michael Silvestry at 24 Grove St, raised up the level of his yard about 30 inches for his truck co., affecting very badly our property value. We already had problems with hurricane Sandy's flooding. This situation is going to affect us even more with the rain and snow. In the winter the snow is piled over our fence.

We need to notify you too, that he created a parking space for his employees in the border of our property, without installing a retention wall, so his people have broken our fence four times already. In fact one of his trucks broke part of our front side walk and the "no parking this side" sign is still on the ground.

With our deepest appreciation and most sincere gratitude please help us correct this situation.

Truly,



Oscar Weir

Robert Orzechowski
469 Chestnut Ave.
South Hackensack, NJ 07606
C 201-952-6928
Simplefix123@yahoo.com

October 31, 2013

Dear Donna Gambutti,

I understand there are positions available for the South Hackensack Shade Tree Commission. I am asking for your consideration for one of the positions.

I have been a South Hackensack Resident since September of 1997 and would like to participate in a positive way in the community I have made home for myself and my family.

I can most readily be reached at 201-952-6928.

Thank you for your contemplation.

Respectfully yours,


Robert Orzechowski

RECEIVED

OCT 31 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

NORMAN H. PETERSEN & SON

JOB INVOICE

The Unlisted Telephone Company
 550 ANDERSON AVENUE
 WOOD RIDGE, NEW JERSEY 07075
 (201) 939-9000
 FAX (201) 939-7884

ESTIMATE 27239

CUSTOMERS ORDER NO.		DATE ORDERED	
ORDER TAKEN BY		DATE PROMISED <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
BILL TO		PHONE	
ADDRESS		MECHANIC	
CITY		HELPER	
JOB NAME AND LOCATION		<input type="checkbox"/> DAY WORK	
DESCRIPTION OF WORK		<input type="checkbox"/> CONTRACT	
		<input type="checkbox"/> EXTRA	

2010 of SOUTH HACKENSACK

REPLACE BATTERIES FOR
 (2) TWO BATTERY BACK UP SYSTEMS
 IN TRUCK HOUR + POLICE CLOSET

QUANT.	DESCRIPTION OF MATERIAL USED	PRICE	AMOUNT
2	REPLACEMENT BATTERY SETS	\$28	1056 -
2	SHIPPING CHARGES	30	60 -
ESTIMATED LABOR AT 3 HOURS			

RECEIVED

NOV - 5 2013

TOWNSHIP OF SOUTH HACKENSACK

HOURS	LABOR	AMOUNT	TOTAL MATERIALS
3.0	MECHANICS @ 110 -	330 -	1116 -
	HELPERS @		TOTAL LABOR 330 -
I hereby acknowledge the satisfactory completion of the above described work.		TOTAL LABOR	TAX
SIGNATURE		DATE COMPLETED	TOTAL 1446 -